

## Position Description | Enrolled Nurse

### REPORTING

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| <b>Reports To</b> | Department Manager |
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### SKILLS

| Essential Skills  | Highly Desirable Skills  |
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| <ul style="list-style-type: none"> <li>Enrolled Nurse with a current NZ Nursing Council Practicing certificate</li> <li>Ability to work well within a multidisciplinary team</li> </ul> | <ul style="list-style-type: none"> <li>Previous surgical nursing experience</li> <li>Computer literate</li> <li>Competent level on PDRP or equivalent</li> </ul> |

### KEY RELATIONSHIPS

|                 |  |
|-----------------|--|
| <b>Internal</b> | <ul style="list-style-type: none"> <li>Clinical Teams, Support Services Team, Purchasing &amp; Stock Management Officer</li> </ul> |
| <b>External</b> | <ul style="list-style-type: none"> <li>Patients and their Whanau/Family, Visitors</li> </ul>                                       |

### KEY ACCOUNTABILITIES

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| <b>Professional Responsibility</b> | <ul style="list-style-type: none"> <li>Accepts responsibility for ensuring that own nursing practice and conduct meet the standards of the professional, ethical and relevant legislated requirements.</li> <li>Demonstrates commitment to the Treaty of Waitangi, the application of the Treaty to practice, and the improvement of Maori Health status.</li> <li>Practices nursing in a manner that the client determines as culturally safe</li> <li>Promotes an environment that enables client's safety, independence, quality of life and health.</li> <li>Practices in a way that respects each client's dignity and right to hold personal beliefs, values and goals.</li> </ul>   |
| <b>Management of Nursing Care</b>  | <ul style="list-style-type: none"> <li>Provides planned nursing care to achieve identifies outcomes under the direction and delegation of a registered nurse</li> <li>Is accountable for ensuring that nursing care provided to clients is within scope of practice and own level of competence</li> <li>Ensures documentation is current, accurate, timely and maintains confidentiality within a legal and ethical framework.</li> <li>Contributes to nursing assessments by collecting and reporting information to the Registered Nurse</li> <li>Practices in a manner, which supports best health outcomes for clients by recognizing and reporting changes in health and functional status to the Registered Nurse</li> <li>Contributes to health education of clients to maintain and promote health</li> <li>Contributes to the evaluation of client care</li> <li>Demonstrates computer skills necessary to organise data for essential care delivery.</li> </ul> |



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| <p><b>Interpersonal Relationships</b></p>  | <ul style="list-style-type: none"> <li>• Establishes, maintains and concludes therapeutic interpersonal interactions with clients</li> <li>• Communicates effectively, positively and courteously with clients and the health care team</li> <li>• Practices nursing in partnership with the client knowledge of family/whanau perspectives and supports.</li> </ul>  |
| <p><b>Inter-professional Healthcare and Quality Improvement</b></p>                      | <ul style="list-style-type: none"> <li>• Collaborates and participates with colleagues and members of the health care team to deliver care</li> <li>• Practices in a manner which recognizes the difference in accountability and responsibility of Registered Nurses, Enrolled Nurses and Health Care Assistants</li> <li>• Demonstrates accountability and responsibility within the health care team when assisting or working under the direction of the registered Nurse.</li> </ul> |
| <p><b>Uphold and Promote the Company Values, House Rules Policies and Procedures</b></p> | <ul style="list-style-type: none"> <li>• Follow OSH and Privacy policies and guidelines. Comply with Company hazard and accident reporting processes</li> <li>• Effectively role models Kensington Hospital values</li> <li>• Maintain a safe and appropriate and professional work environment.</li> <li>• Maintains infection control principles.</li> </ul>  |
| <p><b>To strive for Ongoing Personal Development</b></p>                                 | <ul style="list-style-type: none"> <li>• Participate in the Kensington Hospital performance appraisal system.</li> <li>• Demonstrate a commitment to ongoing personal and professional development.</li> <li>• Complete as a minimum a competent level PDRP</li> </ul>  |
| <p><b>Quality and Risk</b></p>   | <ul style="list-style-type: none"> <li>• Evaluates health outcomes and assists in refining care pathways, protocols and guidelines.</li> <li>• Participates in audits and reviews.</li> <li>• Identifies risks that could limit delivery of excellent care and works with the appropriate clinical teams to develop and implement appropriate and effective action plans.</li> <li>• Be proactive in recommending quality improvement initiatives.</li> </ul>                             |
| <p><b>Business Acumen</b></p>  | <ul style="list-style-type: none"> <li>• Optimises the efficiency and economy of services and ensures assets are protected and costs are managed.</li> <li>• Supports a strong and positive image of the Hospital within the local community and with key internal and external stakeholders.</li> </ul>  |
| <p><b>Health and Safety</b></p>  | <ul style="list-style-type: none"> <li>• Maintain a safe and appropriate work environment, engage in safe workplace practices, and manage health and safety for reporting staff and others. Report accidents, risks and incidents as they arise.</li> </ul>   |
| <p><b>General</b></p>  | <ul style="list-style-type: none"> <li>• Upholds and promotes the Company Values, House rules, policies and procedures</li> <li>• Recognises and respects cultural differences and the application of Treaty of Waitangi principles</li> <li>• Ensure compliance with the Privacy Act and Privacy policy</li> <li>• Be proactive in recommending quality improvement initiatives.</li> </ul>  |
| <p><b>Personal Development</b></p>   | <ul style="list-style-type: none"> <li>• Participates in the hospitals performance development process</li> <li>• Keep up to date with developments in the field.</li> </ul>  |